# ALVAREZ TAX

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## SPECIALTY WORKSHEET for AUTOMOBILE SALESPERSONS

**In order to maximize your deductions, please complete this form**

**TAXPAYER _____ TAX YEAR _____**

| | | | |
|---|---|---|---|
| Advertising (Print/ Radio/ TV ) | | Promotional Items | |
| Agency Charges for F&I & Trades | | Rental Cars **(For Clients)** | |
| Agency Charges for Promo Items | | Rental Cars **(You Used)** | |
| Banner & Flags | | Sales Inducements | |
| Batteries, Pager & Flashlight | | Seminars | |
| Beverages, Coffee & Sodas | | Small Tolls | |
| Business Cards | | Stationary | |
| Charge Backs, Commission | | Support Hosiery | |
| Charge Back, Warranties | | Support Shoes | |
| Cleaning Equipment | | Teams Sales Incentives | Attach List |
| Commission Splits | | Telephone **(Business Use)** | Attach List |
| Courtesy Reconditioning | | Telephone, Cellular Air Time | Attach Log book |
| Entertainment, Meals **(Tab Picked-Up)** | Attach List | Thank You, Birthday & Other Cards | |
| Entertainment, Meals **(You Attended)** | Attach List | Tips **(Lot Porters & Detailers)** | |
| Entertainment, Tickets **(Given Away)** | | Travel **(Overnight)** | |
| Entertainment, Tickets **(You Attended)** | | Travel Meals | |
| Flashlight | | Travel Mileage | |
| Gasoline, Client's Vehicle | | Uniforms **(Dealer Required)** | |
| License, Renewal (Auto Sales) | | Union Dues | |
| License, Drivers Renewal | | Washes, Waxes & Polish **(Client & Demo Cars)** | |
| Pager, Rental & Air Time Fees | | Other Items: | |
| Pens & Pencils | | **List Below (Include Date of Purchase & Cost)** | |
| Postage | | | |
| Printing Flyers | | | |
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